2020 Fall Greetings to our CED students!

The **Owens Library** is a public service library and as such will remain a supportive entity at the CED, even as strict safe practices are enforced during the pandemic. While the situation is evolving and may change at any time, we want to assure patrons that we are here to help with research questions and materials check-out. *All books and other cataloged materials are available for check-out.*

**Library access.** The Owens Library is open 9 a.m. to noon, Monday through Thursday and by appointment. Director Melissa Tufts is available for assistance via email weekdays 9 a.m. to 5:30 p.m.

**Scanning Owens Library materials.** We can scan materials available in Owens Library for you. Please contact the director to make your requests: mtufts@uga.edu.

**Book requests.** If you request a book to be picked up at the Owens Library, or if you want an Owens Library book, place your request online. Once you find the item you are looking for in the online catalog, log in and choose “Get It” and then click on the Request tab. We will notify you when the book is ready for pick-up.

**Owens Library journals requests.** Print copies of Owens Library journals and magazines may be checked out. Make your requests directly to mtufts@uga.edu. We can also scan articles for you if needed. See our web page for a listing of the print journals we have on hand: [https://ced.uga.edu/resources/owens_library/](https://ced.uga.edu/resources/owens_library/)

**How to return books and materials.** As always, any UGA library books may be returned to Owens Library for processing. Please use the book return slot at the front of the Jackson Street Building (on right at main entrance, at ADA ramp). You can also return Owens Library materials to the Main Library at their outdoor book return station.

**Safety issues regarding library materials.** Books and other materials may harbor viruses. Like the Main Library, Owens Library will process returned items after a 96-hour waiting period.

**Safety guidelines regarding use of the library for study and research.** *Face masks must be worn in the library at all times.* Up to three patrons at a time will be allowed to use a table and/or desktop for study. Please contact us to reserve a study space: owenslib@uga.edu. There will be no group tours or group project work in Owens Library this semester.

See the **Owens Library web page** for a listing of Georgia materials not cataloged in GIL, CED theses and practicum titles, and thesis writing help, among other things: [https://ced.uga.edu/resources/owens_library/](https://ced.uga.edu/resources/owens_library/)

Don’t hesitate to contact us if you have questions or need assistance! owenslib@uga.edu or mtufts@uga.edu

Melissa Tufts, director, Owens Library and Circle Gallery