




Public Service Project Questionnaire

Below are some standard questions for a potential community partner project. 

Project Name:

Project Location (City/County):

Community Information

- Community Group Name:
- Community Group Vision/Mission:
- Primary Contact Person's name:
- Email/Phone number:
- Preferred method of contact:
- What would you say is your organization's biggest strength?
- What would you say is your organization's biggest challenge?

Project Information:

- Project Location Address:
- What are the overall improvement goals for the project?
- What do you see as interesting opportunities for this project?
- What are some of the biggest challenges on this project?
- Can you provide digital or print copies of any previous studies for the project area, including: comprehensive plans, zoning ordinances/maps, historic districts regulations/design guidelines, historic photographs, etc.?
- Who are the stakeholders in this project?
- Has the community been polled on desired amenities that relate to this project, either specifically or tangentially related?
- What resources do you have to implement this project? (Current budget, grants awarded, in-kind services, etc.) Will you be completing the project in-house, and/or seeking outside assistance and future funding?
- Do you have funding currently available to offset student costs associated with working with a community partner, such as for meals, travel, and printing?
Estimates: Meals = \$100-300 for 5-20 students; Renting UGA vans to transport students = \$250-500+, Printing/plotting costs = \$300-600
 - If applicable and beneficial, is there interest in hiring a student to combine the class's multiple ideas into a single comprehensive plan and report?
Estimates: student hourly employment/report printing = \$3000-5000 (depending on product deliverable); CED graduate assistant = \$7500 per semester (13hrs /wk for 15 weeks)

For Site Design projects, specifically:

- What is the approximate acreage of the site? (please attach a [tax assessor property data site map](#) and photos, if you have them.)

- Are there current digital or print schematic drawings/plans of the project site? (Prior design ideas, topography, utilities map, surveys, plats? Floorplans or dimensions of buildings, if applicable)?
- How often is the site currently used? What events/programming happens there regularly?
- Who currently manages/will manage maintenance and programming on the site?
- What formal and informal role will the local govt/community group play in usage/design of the site?