



UNIVERSITY OF GEORGIA

College of Environment + Design Post-Tenure Review Policy

The College will follow the University's Policy for Review of Tenured Faculty, which includes many provisions such as the frequency of review and the types of outcomes that are expected from review. This policy of the College of Environment & Design is intended to cover only the specific details for the College that are not covered by the University's policy.

Post Tenure Review Committee

The committee for each separate review shall consist of three (3) tenured faculty members. Depending on the number of reviews, more than one post tenure review committee may be formed each year. The committee members for the upcoming academic year shall be appointed by the Dean prior to the last faculty meeting of the spring semester. If any faculty member due for review in the upcoming year has an administrative role in the College, then at least one (1) member of the committee shall also have an administrative role. If the faculty member being reviewed objects to any member of the committee, a replacement shall be appointed by the Dean for that individual's review.

Peer Teaching Review Requirement

At least one peer teaching review shall be completed during the previous five years. Inclusion of this peer teaching review into the post tenure review materials is optional.

Required materials to be prepared and submitted by reviewee:

- Statement of Major Accomplishments in research, teaching and service during the previous (5) years. (2-page maximum)
- A current curriculum vita
- ELEMENTS summary report for the previous five (5) years
- Dean's written annual reviews that were made during the previous five (5) years
- All student teaching evaluations taken during the previous five (5) years

Optional materials at discretion of reviewee:

- Any peer teaching reviews conducted during the previous five (5) years.

The report of the committee shall be based on a two-thirds majority. The report may conclude "satisfactory" or "unsatisfactory" performance. In case of a "satisfactory" review, the report shall read, "*the faculty member has performed at a satisfactory level.*" In case of an "unsatisfactory" review, the College's procedure shall follow the University's Policy for Review of Tenured Faculty.

*Draft Prepared by SED Promotion and Tenure Committee: Bruce Ferguson, Chair; Bill Mann and Scott Weinberg
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Revised by faculty vote, October 18, 2000, Revised by faculty vote, April 19, 2006, Revised by faculty vote, October
17, 2018.*

*Replaces School of Environmental Design (9/6/2012).

**For Deans the post tenure review is suspended since they are on a regular 5-year review. After they leave their deanship then they are reviewed the following year. Jere Morehead 2-5806. 04/19/2005.