UNIVERSITY OF
GEORGIA
College of
Environment + Design

Peer Mentoring Program

The UGA College of Environment + Design Peer Mentoring Program is designed to complement service responsibilities within the CE+D by counseling colleagues on matters of promotion and tenure, post tenure review, administrative leadership, research, service, and instruction.

Peer Mentors share their experience as teachers, administrators, researchers, and contributors to the College's and University's work environment, serving as successful guides and trusted advocates.

All requests should be made in writing to the Associate Dean who will notify the appropriate coordinators. Terms vary according to level, needs, and mentor availability. Mentors or mentees who no longer wish to work with their counterpart should notify the Associate Dean in writing. No mentor should have more than one mentee unless approved by the mentor.

In addition to this program, the University of Georgia offers a variety of faculty and leadership development courses through the Professional Education Portal and teaching resources through the Center for Teaching and Learning you might find helpful for a successful career in academia.

Professional Education Portal http://pep.uga.edu/
Center for Teaching and Learning https://ctl.uga.edu/

Assistant Professors
All new Assistant Professors will be included in the Peer Mentoring Program upon employment in the College of Environment + Design.

> A peer mentor is a resource and specifically provides the new faculty member with information, advice, and assistance which contributes to successful teaching, research, and service according to the CED P&T guidelines. They keep the new faculty member informed about issues directly affecting instructional effectiveness and the expectations for research and public service performance in the College and the University.

Peer faculty mentors provide information and assistance about, but not limited to:

- Course development and syllabus writing
- CED intranet, IT, and other College specific resources
- Classroom performance and student evaluations
- Counseling students
- Developing a CV and working through Elements
- University policies on instruction and resources such as the Center for Teaching and Learning, etc.
- Grant and fellowship applications on and off campus
- Research and scholarly activities
- Service contributions
- Creative/engaged scholarship opportunities

Coordination: Program Coordinators, Associate Dean, the mentee, and eligible mentors
Requests: automatic
Duration: upon completion of a successful 3rd year review
Extension: through the tenure process as requested by mentee and mentor availability
Eligible mentors: All tenured Professors

Associate Professors

Associate Professor who are considering promotion to Full Professor

Coordination: Full Professors, Associate Dean, the mentee, and eligible mentors
Requests: requests can be made at any time but preferably one year prior to going up for promotion
Duration: one year
Extension: one year through the promotion process as requested by the mentee and mentor availability
Eligible mentors: All Full Professors

Post Tenure Review
Tenured faculty who go up for their five-year post tenure review or who receive an unsatisfactory post tenure review

Coordination: Full Professors, Associate Dean, the mentee, and eligible mentors
Requests: requests should be made within a month of being notified of the PTR process or upon receiving a letter of an unsatisfactory review
Duration: one year or when the candidate receives a PTR committee decision
Extension: up to three years upon receiving an unsatisfactory review as requested by mentee and mentor availability
Eligible mentors: All tenured Professors who have had at least one satisfactory PTR

Administrative Leadership
Associate Professors who are interested in an administrative leadership role

Coordination: Dean, Associate Dean, and Program Coordinators
Requests: requests can be made at any time
Duration: one year
Extension: one year upon appointment as requested by mentee and mentor availability
Eligible mentors: All current or past Administrators

Lecturers and Academic Professionals
Lecturers and Academic Professionals who would like some guidance on instruction

Coordination: Full Professors, Associate Dean, the mentee, and eligible mentors
Requests: requests can be made at any time
Duration: one year
Extension: one year as requested by mentee and mentor availability
Eligible mentors: All tenured faculty, Senior Lecturers, and Academic Professionals above the level of the mentee